

# Municipal Facilities Questionnaire

Town of Weare 2010 Master Plan

## Public Works

Carl Knapp, Director of Public Works

Please help us with completing the following questions. Provide attach written response on separate page(s).

### Highway Department

1. *How many full-time and part-time Public Works employees are there and what are their primary responsibilities: road maintenance, snow removal, water/sewer services, recycling, solid waste disposal, cemeteries, etc.*
2. *Provide description of all new Highway Department buildings that have been built, expanded or improved since preparation of last Master Plan in 1994?*
3. *Provide vehicle & equipment inventory (list quantity, model & years of service remaining - attach existing inventory if available)?*
4. *Provide written description of future needs through 2005 (short-term) and through 2010 (long-term)?*

### Municipal Sewer Department

1. *Does the Town have plans for developing a larger municipal wastewater collection and treatment system anytime in the future?*
2. *Does the Town continue to fund and maintain it's small sewer system – if so to what extent? How many hookups are there? Does the system continue to serve the Middle School or any other public buildings? Has the capacity of the system be expanded since the last Master Plan update in 1994? Have there been any operating problems? What is the future of this system?*
3. *Are there still active lagoon pits in town, where are they located, approximately how many gallons of septage are transported to the lagoons each year and who is responsible for maintenance? Has the Town experienced any problems as result of these lagoons?*
4. *What is the Town's preferred alternative for septage disposal? Did the Town of Henniker build a receiving and processing facility for septage disposal? What do most of the septage haulers in Weare do?*
5. *Provide written description of future septage disposal and sewer needs through 2005 (short-term) and through 2010 (long-term).*

#### Municipal Water Department

1. *Most Weare residents and businesses depend primarily on individual wells for their domestic water supply? Approximately how many wells are there in Town for residential and business use? Are there any water quality or water pressure issues or concerns in specific areas of Town?*
2. *How many Town owned wells are there now? What buildings do they serve? Have these wells ever run dry? Do they have good water pressure? Has the Town had any operating or maintenance problems?*
3. *How many community water systems are there in Weare? Who do they serve, what size are they and where are they located?*
4. *Provide written description of future water supply and water distribution needs through 2005 (short-term) and through 2010 (long-term).*

#### Transfer Station & Recycling Center

1. *What improvements has the Town made to the Weare Transfer Station and Recycling Center since the last Master Plan in 1994?*
2. *Are all Weare residents required to recycle and transport their solid waste to the Weare Transfer Station and Recycling Center or can property owners contract for private recycling and commercial/industrial trash collection services if any such services exist in town? If private haulers exist – how many are there and what are their names?*
3. *What are the current costs to the Town for transporting Weare's non-recyclable solid waste to disposal facilities – where are these facilities located and what are the tipping fees? Typically how much non-recyclable solid waste is generated and disposed of annually by the Town and what does it cost to dispose?*
4. *What kinds of problems has the Town had since the last Master Plan in 1994 with regard to recycling, solid waste disposal and operation of the Transfer & Recycling Center? What types of problems can the Town anticipate in the future?*
5. *Provide written description of Town's future needs for recycling and solid waste disposal through 2005 (short-term) and through 2010 (long-term).*

If we have missed anything in this questionnaire, please feel free to add additional information relative to existing conditions and future needs of the Highway, Sewer and Water Departments and the Transfer Station & Recycling Center.

Thank you for your assistance.

*Southern New Hampshire Planning Commission*

# Municipal Facilities Questionnaire

Town of Weare 2010 Master Plan

## Recreation Department

Chuck Metcalf, Chair  
Parks & Recreation Commission

Please help us with completing the following questions. Provide attach written response on separate page(s).

1. *How many full-time and part-time Recreation Department employees are there and what are their primary responsibilities: maintenance, program development, etc?*
2. *Has the Town built any new recreational facilities or parks, made improvements or added new recreational programs since the last Master Plan in 1994?*
3. *Has the Town experienced any problems or operational or maintenance issues with respect to any of its existing recreational facilities and/or services?*
4. *What are the primary age groups that participate in various programs or utilize the Town's various recreational facilities?*
5. *Who is primarily responsible for monitoring and maintaining Town-owned protected lands and Town Forests?*
6. *Provide written description of Town's future needs for recreational facilities, improvements to existing facilities and new recreational programs through 2005 (short-term) and through 2010 (long-term).*

If we have missed anything in this questionnaire, please feel free to add additional information relative to existing conditions and future needs of the Recreation Department.

Thank you for your assistance.

*Southern New Hampshire Planning Commission*

# Municipal Facilities Questionnaire

## Town of Weare 2010 Master Plan

### Fire Department

Robert Richards, Fire Chief

Please help us with completing the following questions. Provide attach written response on separate page(s).

1. *How many full-time, part-time employees and volunteers are with the Fire Department and what are their primary responsibilities: fire suppression, inspections, etc. If there are any volunteers, how are they contacted to response to an emergency? How many calls did the Fire Department respond to in 2000, 2001, 2002 and part of 2003 so far?*
2. *Has the Town built any new or expanded any existing fire stations or related facilities since the last Master Plan in 1994? Is the Location of Fire Fighting Cistern and Pond Map prepared by the SNHPC for the Town in September 1999 still accurate?*
3. *What improvements have been made to the Town's existing fire stations? What equipment upgrades have occurred since the last Master Plan in 1994?*
4. *Is the Town divided into any fire districts? What are the response times to various parts of the Town? Does the Town still have a Mutual Aid assistance agreement is in place with neighboring town and if so, which towns?*
5. *Provide vehicle & equipment inventory (list quantity, model & years of service remaining - attach existing inventory if available).*
6. *What kind of problems and issues has the Fire Department had with respect to the Department's ability to respond to fires or to conduct daily operations? When was the last time the Department was evaluated by the State Fire Marshall and the NH Department of Fire Standards and Training and what were the findings?*
7. *Provide written description of Fire Department's future needs for facilities, improvements to existing facilities, personnel and new equipment through 2005 (short-term) and through 2010 (long-term).*

### Rescue Squad

1. *How many full-time, part-time employees and volunteers are with the Rescue Squad and what are their primary responsibilities: driver, medical, dispatch, other, etc. and how are they contacted to response to an emergency? How many*

*calls did the Rescue Squad respond to in 2000, 2001, 2002 and part of 2003 so far?*

2. *Where is the rescue squad currently located? What condition is the facility in and what improvements have been made to the facility to benefit the rescue squad since the last Master Plan in 1994?*
3. *Does the Town still contract with the Tri-State Medical Services Corporation of Concord, NH to answer daytime calls for points north of Mount Williams Pond? Does the Town continue to contract with Goffstown and New Boston and Tri-State south of Mount Williams Pond road? Have any changes to the mutual-aid agreement be made?*
4. *What is the average response time to various parts of Town? Is service provided 24 hours a day?*
5. *Provide vehicle & equipment inventory (list quantity, model & years of service remaining - attach existing inventory if available).*
6. *What kind of problems and issues has the Rescue Squad had with respect to its ability to respond to calls or to conduct daily operations? When was the last time the Squad was evaluated and if so by whom and what were the findings?*
7. *Provide written description of Rescue Squad's future needs for facilities, improvements to existing facilities, personnel and new equipment through 2005 (short-term) and through 2010 (long-term).*

If we have missed anything in this questionnaire, please feel free to add additional information relative to existing conditions and future needs of the Fire Department and the Rescue Squad.

Thank you for your assistance.

*Southern New Hampshire Planning Commission*

# Municipal Facilities Questionnaire

Town of Weare 2010 Master Plan

## Police Department

Myles Rigney, Police Chief

Please help us with completing the following questions. Provide attach written response on separate page(s).

1. *How many full-time, part-time employees and volunteers are with the Police Department and what are their primary responsibilities: patrol, dispatch, administrative, other, etc. How many calls did the Police Department respond to 2000, 2001, 2002 and part of 2003 so far?*
2. *Has the Town built any new or expanded the existing police station or related facilities since the last Master Plan in 1994?*
3. *What improvements have been made to the Town's existing police station? What equipment upgrades have occurred since the last Master Plan in 1994?*
4. *Is the Town divided into any police districts? What are the response times to various parts of the Town? Does the Town still have a Mutual Aid assistance agreement is in place with neighboring town and if so, which towns? Does the Police Department now provide 24-hour daily coverage? Does the Police Department still contract with the Town of Hillsborough for emergency dispatch services?*
5. *Provide vehicle & equipment inventory (list quantity, model & years of service remaining - attach existing inventory if available).*
6. *What kind of problems and issues has the Police Department had with respect to the Department's ability to respond to calls or to conduct daily operations? When was the last time the Department was evaluated and if so by whom and what were the findings?*
7. *Provide written description of Police Department's future needs for facilities, improvements to existing facilities, personnel and new equipment or programs through 2005 (short-term) and through 2010 (long-term).*

If we have missed anything in this questionnaire, please feel free to add additional information relative to existing conditions and future needs of the Police Department.

Thank you for your assistance.

*Southern New Hampshire Planning Commission*

# Municipal Facilities Questionnaire

Town of Weare 2010 Master Plan

## Library

Christine Hague , Librarian

Please help us with completing the following questions. Provide attach written response on separate page(s).

1. *How many full-time, part-time employees and volunteers are with the Library and what are their primary responsibilities: librarian, administrative, other, etc. Is there an estimate of the number of patrons using the Library in 2000, 2001, 2002 and part of 2003 so far? What are the Library hours of operation?*
2. *Have any improvements been made to the Weare Public Library facility since the last Master Plan in 1994? Have any program changes been made?*
3. *Are there any issues or problems with the existing facility or any of the Library's existing programs?*
4. *How many volumes does the Library currently have? Has the Library been able to purchase new books to eliminate the previously reported volume deficiency?*
5. *Has the Library's circulation and card catalog system been updated or automated yet?*
6. *Provide written description of Library's future needs for facilities, improvements to existing facilities, personnel and new equipment or programs through 2005 (short-term) and through 2010 (long-term).*

If we have missed anything in this questionnaire, please feel free to add additional information relative to existing conditions and future needs of the Library.

Thank you for your assistance.

*Southern New Hampshire Planning Commission*

# Municipal Facilities Questionnaire

Town of Weare 2010 Master Plan

## Municipal Buildings

Robert Christensen, Administrative Coordinator

Please help us with completing the following questions. Provide attach written response on separate page(s).

### Town Office

1. *How many full-time, part-time employees and volunteers work in the Town Office building and what departments do they work for? Is the 2<sup>nd</sup> and 3<sup>rd</sup> story of the building handicapped accessible? What hours is the building open to the public?*
2. *What offices are located in the building? Will the Police Department be moving out of the basement into the new Safety Complex under construction? What will the former Police Department space be used for?*
3. *Have there been any changes to the building, improvements or expansions since the last Master Plan in 1994?*
4. *Are there currently any space problems within the building? Is it overcrowded? Is there room for growth and expansion?*
5. *Do all the Departments have computers and are they linked to a network server?*
6. *Are there any existing problems/issues with the building itself? Does it have a smoke/heat detection system? Is it sprinkled? Is it adequately insulated?*
7. *Provide written description if there are future needs for building, improvements, additions, new equipment or programs through 2005 (short-term) and through 2010 (long-term).*

### Town Hall

1. *What improvements have been made to the Town Hall since the last Master Plan of 1994?*
2. *Is the building handicapped accessible?*
3. *Are there any existing problems/issues with the building itself? Does it have a smoke/heat detection system? Is it sprinkled? Is it adequately insulated?*
4. *Provide written description if there are future needs for building improvements, additions, new equipment through 2005 (short-term) and through 2010 (long-term).*

### Stone Memorial Building/Sugar & Spice Building

1. *What improvements have been made to these buildings since the last Master Plan of 1994?*
2. *Are the buildings now handicapped accessible?*



3. *Are there any existing problems/issues with the buildings themselves? Do they have smoke/heat detection systems? Are they sprinkled? Are they adequately insulated?*
4. *Provide written description if there are future needs for building improvements, additions, new equipment through 2005 (short-term) and through 2010 (long-term).*

#### Other Town Owned Buildings/Facilities

Please identify if there are any other Town-owned buildings or facilities not identified in this questionnaire, such as the new ***Safety Complex*** under construction. Please identify and describe this facility, when it is to be completed, its size, capacity and use, growth potential and estimated life.

Thank you for your assistance.

*Southern New Hampshire Planning Commission*

# School Facilities Questionnaire

## Town of Weare 2010 Master Plan

Dr. Christine Tyrie, Superintendent SAU #24

Roxaine Wilson, Assistant Superintendent SAU #24

Please help us with completing the following questions. Provide attach written response on separate page(s).

### Expenditures

1. *In 2000, 2001, 2002 and part of 2003, what is the appropriated and actual expenditure of public funds (property tax revenues) from the Town of Weare for schools?*
2. *What percentage of these expenditures are out of the town's total appropriation?*
3. *Please provide School Enrollment data for the Weare School District for the years 94-95, 95-96, 96-97, 97-98, 98-99, 99-00, 00-01, 01-02, 02-03 by grades R-8 and 9-12 and anticipated enrollment for 03-04 for Weare and Henniker Students and Total Enrollment..*
4. *Please provide School Enrollment Projections for the Weare School District by school – Center Woods; Middle School; and, John Stark – Weare Students; Henniker Students and Total Enrollment for years 04-05; 05-06; 06-07; 07-08; 08-09; 09-010.*
5. *Please provide capacity data indicating available classroom space at the above three schools if it exists and the number of classrooms currently in use.*
6. *Please estimate available capacity and specify future area requirements for all three schools in the year 2005 and 2010 based upon enrollment projections.*
7. *Please provide current definition of capacity as defined by State.*
8. *Please provide information about the current conditions of each school building. Are there any problems or issues with any of the buildings or grounds?*
9. *Since the last Master Plan in 1994 have there been any improvements, additions or expansions to any of the three buildings?*
10. *Please provide written description of existing and future needs evaluation of facilities, improvements to existing facilities, personnel and new equipment or curriculum/programs through 2005 (short-term) and through 2010 (long-term).*

If we have missed anything in this questionnaire, please feel free to add additional information relative to existing conditions and future needs of Weare's schools.

Thank you for your assistance.

*Southern New Hampshire Planning Commission*

